

Literacy Professional Learning Grant Expenditure Report



This form is intended to gather information about how School Districts are allocating and using their Literacy Professional Learning Grants, which were distributed in February 2025. This report should capture expenditures from February 2025 to June 30, 2026.

Please complete and send this form to Literacy.Supports@gov.bc.ca by **June 30, 2026**.

School District Information

School District Name: _____

School District Contact: _____

Summary of Expenditures

- Total grant funding received: \$_____
- Total expended to date: \$_____
- *Remaining balance (if applicable): \$_____

**If grant funding is not fully expended by June 30, 2026, remaining funds must be fully spent by June 30, 2027, and a second Expenditure Report is due to the ministry by July 15, 2027.*

Expenditure Activities

Please list all eligible activities completed as part of your School District's Literacy Professional Learning Grant, along with their associated costs. Report activities at a high level (i.e., grouped by initiative or activity), rather than providing an itemized breakdown of individual expenses.

For example: *Professional development workshop on early literacy screening - \$15,000* (rather than listing individual costs such as catering, speaker fees, or materials).

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1. Professional Learning for Teachers and Support Staff

Includes professional learning related to early literacy screening, literacy instruction, and/or literacy interventions.

Activity Description	Cost (\$)

Total spent in this category: \$ _____

2. Information and Resources for Parents and Caregivers

Includes the development, purchase, translation, or distribution of literacy-related information or resources.

Activity Description	Cost (\$)

Total spent in this category: \$ _____

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Review and Sign Off Declaration

I hereby certify that the information provided on this form is true and correct to the best of my knowledge.

Name: _____

Email: _____

Position Title: _____



Ministry of
Education and
Child Care