## **Deputy Minister's Bulletin**

Ministry of Education and Child Care



## **November 2025 Graduation Assessment Registrations**

Due October 23, 2025

## **Overview of Graduation Assessments**

The November 2025 assessment session (November 3 to November 7) includes the following:

- Grade 10 numeracy and literacy assessments (NME10, NMF10, and LTE10),
- Grade 12 Literacy Assessment (LTE12),
- Évaluation de littératie de la 12e année Français langue première (LTP12).

For details, please visit Graduation Assessments: Information for Administrators.

## **Assessment Registration Process**

Pre-registration is required for all graduation assessments. Schools with students planning to write in this session should register them through TRAX data submissions. The Online Assessment Register is open October 1 through October 23 for review and edits.

- 1. Schedule your students for the graduation assessment in your school's student information system (SIS). For schools who need guidance enrolling students for graduation assessments, please consult with the level 1 support for the school database.
- Before October 23, complete a TRAX data upload on the <u>School Secure Web (SSW)</u>, reporting your students'
  assessment registrations in the XAM file of the three required files (DEM, CRS and XAM).
  - Students can be registered for specific assessment sessions through TRAX data submissions. A valid assessment session date from the <u>Graduation Assessment Schedule</u> must be used (i.e., November 2025 for this session).
  - Registrations from the school's TRAX data upload will appear the following day on the <u>SSW</u>'s Online Graduation Assessment Register.
- 3. Before the end of October 23, review the Online Graduation Assessment Register for the November session on the <a href="SSW">SSW</a> to confirm or add student registrations as needed for the graduation assessments. The Register will be closed for viewing after October 23, but schools can still view and edit registrants in the E-assessment System (EAS).
- 4. On October 27, school administrators will receive an email about how to access the EAS for this session and the technical requirements needed to ensure successful administration. If you have not received this by end of day, contact Vretta at bced-support@vretta.com and copy Assessments@gov.bc.ca.
- 5. From October 27, download the password letter required for administering the session to students, directly from EAS. Following step 4, schools will access the EAS system to review the list of registered students and add any late registrants as needed. For instructions, refer to the administration guides available under <u>"Technical Guides"</u> on the EAS website.